

**Meadows of Tarpon Woods Homeowner's Association
Architectural Review Committee (ARC) Application**

Please email completed application to meadowsarc74@gmail.com.

Owner(s) Name(s): _____

Address: _____

Phone Number: _____ Email Address: _____

Signature of Owner: _____ Date: _____

1. Requests will be reviewed by ARC and then approved by the board on the 2nd and 4th Monday of each month. **Please allow at least 2-4 weeks for approvals when planning a project.** Certain requests may be approved on a case-by-case basis. Such approvals may be based on each individual home's design or location at the ARC's discretion.
2. Homeowner is responsible for repairing any damages incurred to the common area(s) or neighboring properties that have been caused by services rendered.

Purpose of Application: Check one that applies.

_____ **Exterior Painting or Paint Change:** Paint brand and color name(s) should be submitted along with ARC application for approval. Please include color card for base (wall) color, trim color, and accent color (garage door, entry door) when submitting request for approval. All color choices should be made using the Meadow's approved paint color palette (link available on the Meadows Website at: <http://Meadows.gogladly.com>) Villa owners must communicate with other attached owners for agreement of color choice.

_____ **Roof:** Please provide name of company, type of roof replacement (shingle, flat, or other) color name and/or sample photo of materials. Please make sure company secures permit and is posted during roof replacement.

_____ **Construction Project:** (driveway pavers, sidewalk, patio, room addition, new windows/window replacements, garage extension, or any addition to home or property). May require plot plan & survey showing location and dimensions depending on type of project. Please include a detailed drawing of construction with current and proposed elevations for additions. Details of materials and finishes to be used. Current photo of area needed. Please make sure county permits are secured if required for project and posted. **If a dumpster is needed for the construction project, prior approval is required. Dumpster must be emptied when filled.**

_____ **Landscaping Plan:** This is only needed for brand new or a complete redesign of landscaping or a portion of landscaping to home-front or rear or sides. Approval is not needed when replacing an existing shrub(s) or tree(s). For landscaping projects needing approval, it is required to share a detailed landscape plan showing design and location and type of plants/shrubs/trees to be planted. Before and after project photos are requested.

_____ **Pool:** Please provide name of company. Pool construction requires property survey showing location of pool on property with dimensions and design. Submission also requires details of materials and finishes being used. A current photo of proposed area is requested at time of submission for approval. Pool permit should be secured by company.

MEADOWS OF TARPON WOODS ARCHITECTURAL REVIEW COMMITTEE RESPONSE BELOW:

Recommend for Approval: _____ YES _____ NO DATE: _____

COMMENTS: _____

BOARD APPROVED: _____ YES _____ NO DATE: _____
_____ PRESIDENT _____ VP _____ SECRETARY _____ TREASURER _____ DIRECTOR

LANDSCAPE REQUIREMENTS PAGE

- 1. All landscaping shall be maintained as originally installed. WestCoast Landscape and Lawns Service provides grass cutting, edging, trimming of hedges and some shrubs as well as our contracted fertilizations and treatment of insecticides. If you choose not to have them trim on your property, then it is your responsibility to maintain the trimming of hedges and shrubs.**
- 2. Any changes to the overall landscape design require a landscape plan, ARC review and board approval.**

It is the responsibility of all homes/villas to maintain the highest aesthetic quality of the Meadows community by up keeping the landscape of their property in addition to the services provided by our contracted lawn service company. Any large bare areas will need plantings, grass, or ground cover.

Landscape Bed Curbing: The only approved curbing will be stone, concrete curbing, low profile composite edging, or stacked bricked pavers. **No** plastic, metal, wire, or wood logs will be permitted as edging. All borders on property should be consistent throughout property.

Mulch and/or other types or acceptable substrate, i.e. mulch, rock and or recycled materials should be consistent throughout the property.

The use of plastic or artificial flowers as a part of the landscaping is not acceptable or permitted. The use of artificial/silk flowers in a planter by your front door is permissible.

LANDSCAPING/LAWN REPLACEMENT REQUEST

CHECK ONE: LANDSCAPING: _____ LAWN REPLACEMENT: _____

NAME OF LANDSCAPE/LAWN COMPANY: _____

LAWN REPLACEMENT: **ST. AUGUSTINE grass only as stated in the Covenant Article VI, B. 1.**

LANDSCAPING-Please attach drawing of landscape design and include types of plants, shrubs, trees to be planted. This only applies to a total redesign of existing landscaping, not replacement of shrubs, plants, flowers, or trimming/removing trees. Pictures or a drawing are required when submitting for approval to ensure we do not infringe on our neighbors property or block entrance to the rear of the property for lawn cutting.

ROOF REPLACEMENT REQUEST

NAME OF ROOFING COMPANY: _____

TYPE OF SHINGLE/FLAT ROOF: _____

NAME OF SHINGLE: _____

COLOR: _____

PLEASE ATTACH A PICTURE OF SAMPLE SHINGLE OR SAMPLE COLOR BROCHURE.

IF ROOF REPLACEMENT IS FOR AN ATTACHED VILLA, PLEASE HAVE OTHER OWNERS SIGN BELOW IN AGREEMENT TO THE SELECTION AND COLOR OF SHINGLES FOR ALL ATTACHED VILLAS OF THAT UNIT.

NAME: _____ Signature: _____

ADDRESS: _____

NAME: _____ Signature: _____

ADDRESS: _____

NAME: _____ Signature: _____

ADDRESS: _____

NAME: _____ Signature: _____

ADDRESS: _____

EXTERIOR PAINTING OR PAINT CHANGE REQUEST

Paint Manufacturer: _____ i.e. Sherwin Williams, Porter, Benjamin Moore

NAME OF BASE/WALL COLOR: _____

NAME OF TRIM COLOR: _____

NAME OF ACCENT/FRONT DOOR(S) COLOR: _____

NAME OF SHUTTER COLOR (if applicable): _____

NAME OF GARAGE DOOR COLOR: _____

*OTHER- Please specify any requested color change to gutters, fascia, drip edge, porch floor/ceiling:

Did you select paint colors using the Meadow’s Approved Paint Palette? _____ Yes _____ No

Porch and patio floor colors may only be of a neutral tone that is complimentary to the home’s exterior. This also includes driveway staining/painting. Any paint changes to garage door, fascia color, gutters, drip edge etc. must be specified and will be reviewed and approved on a case-by-case basis only.

PLEASE UNDERSTAND THAT ATTACHED VILLAS SHOULD BE PAINTED THE SAME COLOR. IT IS HIGHLY RECOMMENDED TO HAVE DISCUSSIONS WITH YOUR NEIGHBORS TO SELECT A COLOR THAT IS MUTUALLY ACCEPTABLE BY ALL ATTACHED VILLA OWNERS.

CONSTRUCTION: POOL/WINDOWS/PATIO/SIDEWALK/HOME ADDITION

Please fill out top portion for all projects and then appropriate section below for your project.

TYPE OF PROJECT: _____

COMPANY: _____

PERMIT REQUIRED FOR THIS PROJECT: _____ YES _____ NO

START DATE OF PROJECT: _____ EXPECTED DATE OF COMPLETION: _____

WINDOWS

WINDOW PROJECT: _____ # OF WINDOWS TO BE REPLACED _____ # OF SLIDING DOORS

WINDOW TYPE: _____

POOL

POOL SHAPE: _____ SIZE: _____

ENCLOSURE TYPE AND COLOR: _____

TYPE/COLOR OF POOL DECK: _____

DRAWING ON SURVEY OR COMPANY DRAWING MUST BE SUBMITTED WITH THIS COMPLETED FORM.

PATIO/ SIDEWALK/DRIVEWAY

DIMENSIONS: _____ DESIGN/SHAPE: _____

MATERIALS TO BE USED: _____

(Cement, pavers, stamping, wood, etc.)

DRAWING ON SURVEY MUST BE SUBMITTED WITH THIS COMPLETED FORM OR DRAWING BY COMPANY.